



**Traditional**  
**COMFORT**

A BOUTIQUE HOTEL

## Traditional Comfort - A Boutique Hotel

### Labour and Human Rights Legislation

Issue	Name of Legislation / regulation and date	How it relates to my business	Controls / actions to comply	Evidence to show compliance	Who is responsible for compliance?
	Labour Act. 2017	The act has prescribed provisions on remuneration, retirement benefits, social security contributions, leave entitlements, responsibilities of workers etc.	Provisions of labor act has complied with. We have not come across issues in collective bargaining by staff due to hotel being newly established.	We have issued employment contract to staff: have contributed and deposited retirement benefits of staff and social security contribution. We have also provided one months basis salary as festival allowance as required by the Act. Individual retirement benefits accounts and providend fund accounts have been opened. All payment relating to staff are directly made through bank accounts.	The Payroll management and accounting function has been outsourced to an accounting firm.