

# **HEALTH & SAFETY POLICY**

## **Traditional Comfort - A Boutique Hotel**

Traditional Comfort is committed to ensuring the health and safety of all persons in the workplace including employees, our guests and contractors. The following statement of principles and intentions comprise the Occupational Health and Safety Policy of the Traditional Comfort- A Boutique Hotel.

### **PRINCIPLES:**

We are focused on the continuous improvement of our environment, occupational health and safety management system by identifying the risks and impacts of our activities in the sphere of environment and reviewing them to take necessary measures in order to prevent these risks or to reduce the undesirable effects.

- We take necessary precautions and maintain necessary control to prevent and eliminate the environmental pollution caused by our activities and the formation of dangerous environments that may cause accidents and diseases.
- We provide necessary training to our employees and ensure their participation.

- We encourage our suppliers to comply with our environmental, occupational health and safety standards and legislation in line with our policy, and we make efforts to cooperate with them in these sphere.
- By informing our guests about our environmental consciousness, we expect them to show respect towards nature and contribute to the protection of the environment during their holidays.
- Children Employment and Exploitation:  
We do not employ children under any circumstances and if any irregular action comes into our attention in terms of children general and sexual exploitation we are committed to report that activity to the relevant authorities.

**MEASURES:**

- Non Smoking Room: Smoking is prohibited inside the guests' room and throughout the entire workplace, unless it is a designated smoking area. Employees, contractors, or visitors are covered by this policy.
- Bars around Food Elevator - To enable the work to be carried out with the use of food elevator, we have fixated the bars around the food elevator area in each floor to prevent any risk.

- Employee Awareness - Everyone working on site must be aware of their obligation to report to their immediate superior any defect which may endanger the Health and Safety of themselves or other persons.

**OUR COMMITMENTS:**

- Complying with all applicable health and safety laws, regulations, standards and others.
- Providing safe plant and equipment, for controlled work and to minimize the accidents at work place and improve the state of premises and the method of work.
- Implementing risk and hazard management systems, which are relevant and suitable for the organization's risk exposure as well as identify, promote and continuously improve health and safety performance.
- Ensuring all managers and supervisors remain directly responsible and accountable for the health, safety and welfare of their employees and guest and provide adequate resources to assist them in this cause.
- Provision of appropriate Health and Safety Training to all relevant persons.
- Maintaining relevant policies, procedures, systems, information, training, recognition, program and organizational structure to support and communicate effective health and safety practices throughout the hotel.

- Utilizing appropriate internal and or external expertise when required in all related activities.
- Maintaining a positive safety culture through encouraging active participation, consultation and cooperation of all employees, contractors and visitors and promoting all developing measures to improve health and safety at work.

Traditional Comfort will continue maintaining these systems, inclusive of standards, policies and procedures. These standards will be monitored regularly to ensure their integrity and effectiveness to facilitate continuous improvement.

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Mr. Shiva Dhakal  
Managing Director  
Traditional Comfort – A Boutique Hotel